



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0093

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., Director of Public Services

**DATE:** March 21, 2022

**SUBJECT:** Increase to Blanket Purchase Order for Miscellaneous Compressed Gases and Supplies

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**REQUEST:**

City Council is requested to authorize an increase to the blanket purchase order for Miscellaneous Compressed Gases and Supplies in the amount of \$421.26 for a new not-to-exceed amount of \$25,421.26 through January 31, 2022 to Airgas Great Lakes, Inc., Bay City, MI.

**REASON FOR PURCHASE:**

The City utilizes the State of Michigan MiDeal contract for the purchase of miscellaneous compressed gases and supplies from Airgas Great Lakes, Inc. The award was under the threshold for City Council approval and a blanket purchase order was issued in 2020 for an amount not to exceed \$25,000. This contract includes acetylene, argon, helium and EMS medical oxygen used by DPS Fleet, Parks & Natural Resources, and the Fire Departments.

However, during the term, the cost of gases has increased along with the City's usage of the products. These increases has resulted in additional funding needed to be added to the blanket in order to pay the charges when they are billed and will require City Council approval to increase the blanket.

**PROCESS:**

**Vendor Name and Address:**

Airgas Great Lakes, Inc.  
311 Columbus Avenue  
Bay City, MI 48708

**Reason for Selection:**

Cooperative Contract

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2021 and FY 2022 Adopted Budgets.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	2-Year Remaining Budget
General Fund	756.940000	Rental: Equipment	\$1,000.00	\$1,000.00	\$0
Fire Fund	339.940000	Rental: Equipment	\$32,000.00	\$23,021.26	\$8,978.74
Fleet Fund	661.940000	Rental: Equipment	\$1,400.00	\$1,400.00	\$0
<b>TOTAL</b>			<b>\$34,400.00</b>	<b>\$25,421.26</b>	<b>\$8,978.74</b>

**RECOMMENDATION:**

It is recommended that authorize an increase to the blanket purchase order for Miscellaneous Compressed Gases and Supplies \$421.26 for a new not-to-exceed amount of \$25,421.26 through January 31, 2022 to Airgas Great Lakes, Inc., Bay City, MI.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A