

North Oakland Transportation Authority (NOTA)

Minutes of the Board Meeting

May 16, 2013 at 4:30 p.m.

NOTA offices, 945 Glaspie Street

Oxford, Michigan 48371

The meeting was called to order by Chairperson Bruce Pearson at 4:32 p.m.

Roll Call

Present

Bruce Pearson, Chair
Lori Fisher, Treasurer
Bill Dunn, Vice Chair
Melvin Buck Cryderman
Chris Barnett
Michael McDonald
Brenda Wilson
Eric Wilson
Roberta Habowski
Joe Young, Secretary
Cathy Alvis (non-voting)

Representing

Addison Township
Addison Township
Oxford Township
Oxford Township
Orion Township
Village of Leonard
TTI
At Large
AAA 1(B)
Village of Oxford
MORC

Absent:

Mark Thurber
Michael Toth
Maureen Helmuth
Lisa Sokol (non-voting)

Orion Township
Village of Lake Orion
Village of Oxford
At Large

Others Present:

Lynn Gustafson, Doug Noaker and others.

Roll Call

Roll was noted. The Pledge of Allegiance was given.

Agenda Approval

Moved by Bill Dunn seconded by Brenda Wilson, to approve the agenda. By voice vote the motion passed unanimously.

Minutes Approval

Moved by Bill Dunn seconded by Chris Barnett, to approve the minutes of the April 18, 2013 meeting. By voice vote the motion passed unanimously.

Director's Report

NOTA Director Lynn Gustafson presented her report. The JARC Urban funding will be ending after September 30, 2016 which has been over \$400,000 a year.

The long term funding discussion was suggested to be on a future agenda this year.

Moved by Eric Wilson seconded by Bill Dunn, to receive and file the Director's report. By voice vote the motion passed unanimously.

Public Comment - none

Approval of the Bills

A listing of bills was presented that totaled \$28,132.78.

Moved by Bill Dunn seconded by Chris Barnett, to approve the bills of \$28,132.78 as presented.

By roll call vote the motion passed unanimously.

Monthly Financial Packet

The monthly financial statements were presented. The bank balance as of April 30 was over \$95,000 and a CD investment of \$50,520 with Citizens Bank.

Moved by Bill Dunn, seconded by Melvin Buck Cryderman, to receive and file the financial report as presented. By voice vote the motion passed unanimously.

Old Business:

Interlocal Service Agreement Example between Rochester Hills DPW and NOTA

NOTA Director Lynn Gustafson presented the Interlocal Service Agreement between Rochester Hills DPW is open to all communities. The hourly labor charge is \$87.30 plus parts at cost. Rochester Schools and Lake Orion Schools also offer this service as may Oxford Schools but no response has been received.

Moved by Michael McDonald and seconded by Melvin Buck Cryderman, to approve and authorize NOTA Director Lynn Gustafson the agreement with Rochester Hills DPW under the terms subject to reapproval for any future changes. By roll vote the motion passed unanimously.

New Business:

Discuss funding of need based riders

NOTA Director Lynn Gustafson presented a report on two persons who have reached the \$20 credit limit and is seeking direction from the Board. There is \$170 in the special donation fund for rides. The consensus was that a policy be drafted by the NOTA Director for the July meeting.

Moved by Bill Dunn and seconded by Melvin Buck Cryderman, to set this item aside until the July meeting. By voice vote the motion passed unanimously.

Public Comments - none

Monthly Rider and Mileage Reports

Moved by, Bill Dunn and seconded by Chris Barnett, to receive and file the reports. By voice vote the motion passed unanimously.

Board Member Comments

Moved by, Chris Barnett and seconded by Bill Dunn, to cancel the **June** meeting. By voice vote the motion passed unanimously. The July 18 meeting is at Addison Township.

Moved by, Bill Dunn and seconded by Chris Barnett, to cancel the **August** meeting. By voice vote the motion passed unanimously.

Adjournment

Moved by Chris Barnett, seconded by Bill Dunn, to adjourn the meeting at 5:14 p.m. By voice the motion passed unanimously.

The next regular meeting is scheduled for Thursday, July 18, 2013 at 4:30 p.m. at the, Addison Township

Minutes initially drafted by K. Joe Young